



RAFFLE TERMS AND CONDITIONS

For participants in the 2019/20 raffle including, but not limited to the members, guests, staff, and executives of the Avonair Curling Club.

A. LEGISLATION AND BOARD POLICIES

1. The licensed charity shall operate the raffle according to the Criminal Code of Canada, the Alberta Gaming Liquor and Cannabis Act, the Alberta Gaming Liquor and Cannabis Regulation, and the Board policies established under the legislation, including these terms and conditions.
2. The licensed charity shall adhere to all federal, provincial and municipal laws.
3. Non-compliance with federal, provincial, or municipal laws or Board policies may result in disciplinary action, up to and including suspension or cancellation of license.
4. Licensed charities shall ensure their raffle event is conducted and managed completely within the province of Alberta.
5. Changes to a license may only be made through a license amendment issued by the AGLC. Requests for approval to amend a license shall be made in writing to the AGLC by two executive officers of the licensed charity. If the approved amendments affect the awarding of prizes, the Raffle Committee will discuss further action.

B. RAFFLE RULES

1. Raffle rules shall include the following:
 - a. Raffle tickets shall not be sold to a person under 18 years of age;
 - b. There are no restrictions on the licensed charity's members, or their families, buying tickets;
 - c. A minimum of 1500 tickets must be sold before requesting a draw date extension or cancelling the raffle.
 - d. The Raffle Draw will be on May 16, 2020 in the Avonair Curling Club Lounge located at 10607 Princess Elizabeth Ave, Edmonton Alberta, T5G 0Y6.
 - e. The draw will take place with The Grand Prize drawn first, then prizes b,c,d,e,f.
 - a) The Grand Prize (\$6500 cash)
 - b) The Second prize (\$2500 cash)
 - c) The Third Prize (\$1000 cash)
 - d) The Fourth Prize (\$1000 cash)
 - e) The Fifth Prize (\$500 cash)
 - f) The Sixth Prize (\$500 cash)
 - f. Each ticket will be replaced after drawn for a prize.
 - g. Prizes will be available to be picked up at the Avonair Curling Club.
 - h. Winners have one year from date of draw to claim their prize. The Avonair Curling Club will store in a secure area any/all unclaimed prizes. If after one year, the prizes go unclaimed, the Avonair Curling Club with approval from AGLC will donate the prize or equivalent cash value to an approved Charity.
 - i. If a winning ticket has more than one name on it, the Avonair will award the prize to the first name that is printed on the ticket.
 - j. Refund Policy: If a draw date is amended and a ticket buyer requests a ticket price refund, the licensed charity shall issue a full refund to the ticket buyer.

C. TICKET REQUIREMENTS AND SALES

1. A copy of each ticket type printed shall be sent to the AGLC, if requested.
2. The Avonair shall print only the number of tickets indicated and approved in the application for license.
3. The Avonair shall sell tickets only at the price or prices indicated and approved in the application for license.
4. Raffle tickets may be sold for cash, cheque, money order or credit card voucher made payable to the licensed group
5. Tickets shall be in two parts, as follows:
 - a. On stub kept by the Avonair:
 - i. buyer's name, address and telephone number;
 - ii. ticket number; and
 - iii. License number.
 - b. On part given to buyer:
 - i. licensed charity's name and address;
 - ii. license number;
 - iii. ticket number;
 - iv. ticket price;
 - v. total number of tickets printed;
 - vi. exact location(s) and date(s) of draw(s);
 - vii. description and value of prize(s);
 - viii. the notice: "Restrictions apply to prizes" (if applicable);
 - ix. cash alternatives (if applicable); and
 - x. the notice: "Must be at least 18 years of age to purchase."
6. Ticket sales must take place within Alberta. Persons visiting from out of province may purchase a ticket if the entire transaction of payment and receipt of ticket occurs while the person is in Alberta.
7. All lost and stolen tickets shall be reported to the AGLC immediately. A Discrepancy Report shall be submitted to the AGLC within 3 days of discovering the lost or stolen tickets. The Discrepancy Report shall specify the total number and serial numbers of the lost or stolen tickets and an explanation for how the tickets were lost or stolen.
8. If the tickets were lost or stolen before they were sold, the licensed group shall advertise in the market area where the tickets were lost or stolen that these tickets will not form part of the draw and will not be eligible for prizes. In addition, at location of draw(s) prior to the draw, the licensed charity shall announce the lost or stolen tickets will not form part of the draw.
9. If the tickets were lost or stolen after they were sold, the licensed group shall advertise in the market area that tickets with the affected serial numbers were lost or stolen and will not form part of the draw, and anyone holding such a ticket should contact the licensed charity so that either another ticket can be issued or a refund provided.

D. ADVERTISING/PROMOTIONAL ACTIVITIES

1. The raffle will be advertised on our website at www.avonaircurlingclub.ca as well as on our social media including Facebook, Twitter, and Instagram. The raffle will also be advertised in the club on posters and other multimedia options as well as in our planned monthly newsletters.
 - a. Members of the Avonair will be encouraged to sell tickets.
 - b. Guests (eg. Spectators) will be encouraged to purchase tickets.
2. There will be no “paid for” third party advertisements such as in local newspapers or news media outlets with the exception of our social media as listed above.

E. DRAW PROCEDURES

1. The licensed charity must be able to account for all tickets. Prior to the draw, the licensed charity shall reconcile the number of sold tickets and unsold tickets, as indicated in the raffle ticket sales record, with the number of ticket stubs in the draw container, to ensure that all eligible tickets form part of the draw.
2. All draws must be open to the public. At least one executive member of the licensed group and one member of the public who is not a member of the licensed group must be present to witness each draw.
3. Tickets shall be drawn from a container that is transparent or constructed with mesh so that tickets can be seen from the outside.
4. Tickets must be manually drawn from the container in a random manner. Winning tickets cannot be randomly drawn by a computer or other random number-generating device.
5. A ticket stub containing the ticket number of each sold ticket must be placed in the draw container.
6. A record of each ticket drawn shall be made indicating the ticket serial number, the name, address, phone number of the prize-winner and the time and date the ticket was drawn.
7. Winning tickets shall be immediately exhibited to witnesses and held open for inspection until the end of the draw or until returned to the draw container to be eligible for additional prizes.